

PEDIATRIC ACADEMIC SOCIETIES'

2002 Annual Meeting

May 4-7, 2002 Baltimore, Maryland

HOTEL RESERVATION FORM

INSTRUCTIONS

Reservations can be made from December 4, 2001 through April 3, 2002 by choosing one of the following methods.

INTERNET

Book your reservation on-line using the interactive site at www.pas-meeting.org

TELEPHONE

Call the PAS Housing Bureau, 9am-8pm EST, Monday-Friday at: 888-849-1716 (toll free) 506-433-7966 (international)

FAX

Send a completed form, one copy per room to 506-433-3033

CONFIRMATIONS

Confirmation will be sent after each reservation booking, modification and/or cancellation. Review it carefully for accuracy. If you do not receive a confirmation via e-mail, fax, or mail within 14 days after any transaction, please contact the Housing Bureau.

ROOM RATES/TAXES

To take advantage of the special PAS convention rates, be sure to book your reservation by Wednesday, April 3, 2002. After this date the official PAS blocks will be released and the hotels may charge significantly higher rates. All rates are per room per night and are subject to a 12.5% tax (subject to change). Some hotels may charge additional fees for rooms with more than one occupant. When making a reservation, please provide room and bedding preferences in the Special Needs section of the Housing Form. The hotels will assign specific room types upon check-in, based upon availability. Please be advised that requests are not guaranteed.

DEPOSITS

All hotels require a credit card guarantee or check deposit of \$150 with each reservation request. Requests received without a deposit or credit card guarantee will be returned and will not be processed. Please fill out the credit card information entirely or mail a check made payable to "PAS/BACVA Housing Bureau." Credit Cards must be valid through April 2002 in order to be considered a proper deposit.

MODIFICATION/CANCELLATION

Cancellations made after February 28, 2002 will be subject to a \$25.00 cancellation processing fee. Changes and Cancellations, if necessary, should be made through the PAS call center until 8pm on April 18, 2002. Any cancellations made after April 18, 2002 will be subject to forfeiture of the entire \$150.00 deposit. Only call your hotel directly for changes and cancellations after the call center closes at 8pm on April 18, 2002.

HOTEL INFORMATION

Arrival Date: _____

Departure Date: _____

Hotel Selection:

(List three choices in order of preference).

First: _____

Second: _____

Third: _____

Reservations will be processed on a first come, first serve basis. If all three requested hotels are unavailable, please process this reservation according to:

Comparable room rate.

Proximity to conference site.

Room Type: (must fill out both)

Number of people in room: _____

Number of beds in room: _____

List All Occupants in Room

(Include yourself)

- 1. _____
2. _____
3. _____
4. _____

Special Needs: _____

Smoking Non-Smoking

DEPOSIT INFORMATION

ALL HOTELS REQUIRE A CREDIT CARD GUARANTEE OR CHECK DEPOSIT OF US\$150.00 WITH EACH RESERVATION REQUEST. (See cancellation policy)

Housing forms received without a valid credit card or check deposit will be returned and will not be processed.

(No cash deposits accepted)

Credit Card

Please be advised that the credit card must be valid through the dates of the convention or your reservation will not be processed.

Type of card:

AMERICAN EXPRESS

MASTERCARD

VISA

Other _____

Account Number: _____

Expiration Date: _____ MUST BE VALID THROUGH APRIL 2002

(NAME OF CARDHOLDER)

(SIGNATURE OF CARDHOLDER)

Check

All reservations with a check deposit will be charged a \$25.00 processing fee if cancelled after 2/28/02. Please mail checks with an attached Housing Form. Make checks payable to:

PAS/BACVA Housing Bureau
100 Light Street, 12th Floor
Baltimore, MD 21202

SEND CONFIRMATION TO:

(FILL THIS PORTION COMPLETELY)

NAME:

Last: _____ First: _____ MI: _____

E-mail: _____

Fax: _____ Phone: _____

Address: _____

City _____ State: _____ Postal Code: _____

Country: _____

If outside the USA, provide country & city codes along with the telephone numbers.

DO NOT SEND THIS FORM TO PAS.

SEND IT TO THE PAS/BACVA HOUSING BUREAU

PLEASE USE ONE FORM PER ROOM. MAKE COPIES AS NEEDED