

## Trader's License Requirements and Exhibitor's Affidavit

### Maryland State Tax and License Requirements

All exhibitors are required to have a Trader's License or an Exhibitor's Affidavit prior to the PAS Annual Meeting if they are going to be selling or taking orders for their product or service during the Exhibition. Per the Baltimore Convention Center Service Manual, exhibitors will not be allowed to participate in the meeting until they have presented the PAS with either the Trader's License or Exhibitor's Affidavit. Any exhibitor who has a Trader's License for a fixed place in the state of Maryland must present a photocopy to the PAS Exposition Office.

A duly executed Exhibitor's Affidavit must set forth the following conditions:

- 1) Company derives less than 10% of their annual income for the sale of like goods, wares, chattels or merchandise within the state of Maryland,
- 2) Exhibitor has not participated in more than three shows within the state of Maryland during the previous 365 days.

Any exhibitor who fails to comply as required by law shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not exceeding \$100.00 or imprisoned for not more than thirty (30) days.

Any exhibitor who participated in a show promoted by: 1) a church as defined in Article 5, Section 301(B) of the Corporations and Associations Article, or 2) any Government Agency, or 3) amateur radio organization, or 4) antique vehicle, machine equipment organization, will not be required to obtain a Trader's License.

The PAS may not allow an exhibitor to participate in the show if the exhibitor has not submitted a copy of the Trader's License or Exhibitor's Affidavit PRIOR to the show.

### EXHIBITOR'S AFFIDAVIT

Tax and License Requirements  
State of Maryland \* Retail Sales Tax Division  
301 West Preston Street, Room 201 \* Baltimore, MD 21201  
Phone (410) 225-1302

Exhibitor Name \_\_\_\_\_

Federal I.D. No. \_\_\_\_\_ Social Security No. \_\_\_\_\_

or MD Retail Sales Tax No. \_\_\_\_\_

Trade Name \_\_\_\_\_

#### *Address:*

I do solemnly declare and affirm, under penalties of perjury, that less than ten percent (10%) of my annual income is derived from the sale of goods, wares, and merchandise, within the state of Maryland, and I have not participated in more than three (3) shows within the state of Maryland during the previous 365 days.

Signed \_\_\_\_\_ Dated \_\_\_\_\_

Name of Show \_\_\_\_\_

Date(s) Attending \_\_\_\_\_

PLEASE COMPLETE THIS AFFIDAVIT AND FAX TO:  
Kathy Cannon  
PAS Exposition Office  
(281) 419-0082