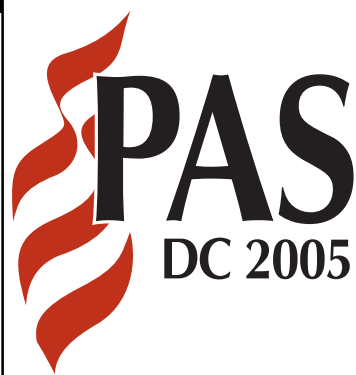


CALL FOR LATE-BREAKER ABSTRACTS



Abstract Receipt Deadline
Tuesday, March 1, 2005

2005 Pediatric Academic Societies' Annual Meeting May 14-17 ♦ Washington, DC

Sponsored by the
American Pediatric Society
Society for Pediatric Research
Ambulatory Pediatric Association
American Academy of Pediatrics

In cooperation with
The Center for Continuing Education,
Tulane University Health Sciences Center

Late-Breaking Science – Call for Abstracts

The PAS Program Committee is pleased to invite investigators to submit the results of their research for consideration for presentation at a special Late-Breaker session. The purpose of the Late-Breaker Session is to ensure, in particular, that the results of important clinical trials are presented at the PAS Annual Meeting in the Spring. In the past, some large clinical trials have missed the window of opportunity for presentation at the PAS Annual Meeting because data collection and analysis had not been completed by the December deadline. We are eager to provide an opportunity for the results to be presented at the PAS. Although the emphasis of the Late-Breaker session is to highlight the results of research that is likely to have an immediate, significant translational impact on practice and could not be completed before the usual deadline, other important and consequential pediatric research will be considered. However, in fairness to those who did submit on time, reviewers will expect to be provided with a convincing reason for why the December deadline could not be met.

All abstracts will undergo peer review and scoring similar to other abstracts, and the PAS Program Committee reserves the right to decide whether the abstracts are appropriate for inclusion in the Late-Breaker Session. We anticipate that the acceptance rate for Late Breaker Sessions will be **much lower** than that for regular submissions. The Program Committee reserves the right to decide, based on the number, quality, and potential impact of the submissions and the space available in the Convention Center, whether to hold one or more Late-Breaker Sessions.

General Policies

Prior Submission/ Presentation

Abstracts submitted or presented to other societies or national meetings **can be** submitted for consideration for the PAS Annual Meeting.

Prior Publication

Research published in manuscript form prior to the submission of the abstract is not appropriate and should not be submitted. If data contained in the abstract is published after submission of the abstract, the Central Office must be notified regardless of timing as soon as publication is recognized. At that time a member of the program committee will make a determination concerning presentation.

Animal Studies

Animal studies must conform with the "Guiding Principles in the Care and Use of Animals" of the American Physiological Society and any human experimentation has been conducted according to a protocol approved by the institutional committee on ethics of human investigation. And, if no such committee exists, that it conforms with the principles of the Declaration of Helsinki of the World Medical Association (Clinical Research 14:193, 1966). If the abstract is selected, the presentation must include the methods used for study and any other information relevant to research.

Conflict of Interest/Disclosure

Work submitted for presentation must include an acknowledgment of funding sources of a commercial nature and/or a consulting or holding of significant equity in a company that could be affected by the results of the study. The intent of this policy is not to prevent a speaker with potential conflict of interest from making a presentation. It is merely intended that any potential conflict should be identified openly so that listeners may form their own judgements about the presentation with the full disclosure of the facts.

As a result of recent ACCME guideline changes, EACH author is required to submit a Conflict of Interests/Disclosure Statement. One form is included with the Submission Form and can be copied for additional authors, or additional forms can be obtained from the PAS Annual Meeting website at www.pas-meeting.org (follow the Abstracts links).

While this form is supplied as a Word document and you can type into it, you will also need to fax the signed form(s) to us at 281-419-0082.

Biosketch Submission

As a result of recent ACCME guideline changes, the presenting author is asked to submit a Biosketch Form. A form is available on the meeting website at www.pas-meeting.org (follow the abstracts links). Once completed this form should be emailed to biosketch@pas-meeting.org.

NOTES: If you have an NIH biosketch already completed, you are free to submit that biosketch form. Also, if you have already submitted a biosketch with a 2005 PAS abstract or as a speaker, then you need not submit another.

Submitter's Signature

The submitting author must attest that all authors have approved the submission of the work for presentation.

Changes After Submission

No changes are permitted after submission. Updates should be made at the time of presentation.

Abstract Deadline: Tuesday, March 1 (11:59pm, CST)

The deadline for abstract submissions is absolute. The submission of abstracts without data because investigations or analyses are incomplete will be evaluated only on the information contained in the abstract. Late submissions will not be accepted for consideration in regular program planning.

Late-Breaker Submission Fee

Each abstract submission must be accompanied by a \$50 (US) submission fee and a payment form.

How To Submit:

Visit the meeting website at:

<http://www.pas-meeting.org>

Under Abstract Submissions, click on Late-Breaker Submission Form. When the file opens, save it (File ⇨ Save As) to your word processor. You may then type directly into this form. Complete ALL sections. Remember, each author must complete a Disclosure Statement.

To submit:

- ♦ Email your abstract and all disclosure statements to: datwood@aps-spr.org.
- ♦ Email your biosketch (if not done previously) to: biosketch@pas-meeting.org
- ♦ Fax a copy of the abstract and disclosures, along with the payment form, to the PAS Program Office at 281-419-0082.
- ♦ If you are paying by check, send your check by overnight courier to:
PAS Late-Breaker Abstracts
c/o PAS Program Office
3400 Research Forest Dr, Ste B-7
The Woodlands, TX 77381

Abstract file must be received by March 1. Abstract copy AND payment must be received by March 2 to be considered.

Notification of Receipt and Acceptance

Notification of receipt—
will be emailed or faxed within 2 business days of receipt .

Notification of abstract acceptance status—
Will be emailed by April 4, 2005.

It is your responsibility to contact the PAS Program Office if you do not receive notification within 5 days of the deadlines listed above. Phone 281-419-0052.

Only abstracts submitted on OFFICIAL 2005 PAS Late-Breaker Abstract form will be accepted.

Instructions for Preparing Abstract Submission

Review the general policies to be sure your work qualifies for submission:

1. Each abstract **must** be typed on a 2005 Late-Breaker Abstract Form within the space allocated (6.5 inches x 4 inches).
2. Abstracts and/or tables and graphs can be carefully pasted onto the form, but **must** be within the box.
3. Do not allow the box to increase in size when you use your word processing software.
4. Use a font size of 10 point (preferably Times Roman). Do not use a type size **smaller** than 10 point. **DO NOT USE COMPRESSED PRINT OR HALF SPACING.**
5. **PROOF abstracts carefully** to avoid errors before they are submitted. The Program Office will **not** make changes to the abstract or accept any revisions or corrections to abstracts once they are received.

Structured Format for Abstracts

Abstracts must be prepared in a structured format as follows:

- ❖ Background
- ❖ Objectives
- ❖ Design/Method
- ❖ Results
- ❖ Conclusion

If a heading is not appropriate, it may be left out.

Abstract Text Preparation

Margins & Spacing: Do not type on or outside the established margins. Leave no top or left margin within the box. Do not allow the established area to grow. Be sure to measure the height of your abstract (4.5 inches) before submitting it. Avoid symbols except standard Greek and mathematical symbols.

Title: Enter in Title Case (first letter of each significant word capitalized). Do not underline. End title with a period. Place a hard return after the title. **Title text should be bolded.**

Authors: Use first name, middle initial, last name of all authors (first name first: William P. Jones). Do **not** indicate the academic degrees or titles of the authors.

Sponsorship: A member sponsor is not required for late-breaker abstracts this year.

Affiliations: *Italicize.* Affiliations should conform to the following order:

- ❖ Department or Service
- ❖ Teaching institution
- ❖ City and state. List country if outside the USA
- ❖ **Do Not** list street addresses or zip code

Other Form Requirements

Corresponding Author: Type or print clearly the name, complete address, telephone, fax numbers and E-mail address of the individual to whom all correspondence be directed.

If You Have Questions

Questions concerning abstract submissions should be directed to the PAS Program Office:

Phone: 281-419-0052

Email: info@pas-meeting.org

Submission Packet Requirements

Abstract Fee: Enclose \$50.00 for each abstract submitted. Checks (drawn on a U.S. bank ****U.S. Currency Only****), money orders and credit cards (VISA, MasterCard, American Express) are acceptable. Purchase orders will not be accepted. Complete one payment form for each abstract submitted. **Make checks and money orders payable to Pediatric Academic Societies.**

Notification of Receipt: An email or fax will be **sent** to the corresponding author within 2 business days but no later than March 3 and serves as notification of abstract receipt.

Notification of Acceptance Status: Notification of acceptance status will be **emailed** to the corresponding author by April 4, 2005.

This sample shows how the title, authors and institutions should appear, as well as the structured format for the abstract text.

Sample Abstract (Structured Format)

The Use of Antibiotics in an Inner City Project.

James P. Jones and Jane Smith *Department of Pediatrics, University of Anywhere School of Medicine, Anywhere, TX*

BACKGROUND: Antibiotics are often used in inner city projects to solve various infections and to avoid the spread of bacterial and viral diseases.

OBJECTIVE: To determine whether the use of antibiotics in inner city projects is at adequate or abusive levels.

DESIGN/METHODS: We performed a records search...



2005 Pediatric Academic Societies Late-Breaker Abstract Payment Form

**Late-Breaker Abstract Submission Fee
is \$50.00 per abstract**

Contact Author: _____

Abstract Title: _____

- Payment by Check or Money Order (Must be drawn on a U.S. Bank in U.S. Currency)**
Make checks payable to the **Pediatric Academic Societies**

Total Amount Enclosed (\$50 per abstract): \$ _____

Check Number: _____ Check Date: _____

Payor's Name: _____

- Payment by Credit Card (Must be MasterCard, VISA, or American Express)**

Total Amount to Be Charged (\$50 per abstract): \$ _____

Credit card type: MasterCard VISA American Express

Card Number: _____ Expiration Date: _____

Cardholder name (print as it appears on credit card): _____

Cardholder signature: _____

Cardholder e-mail address: _____

Cardholder phone number: _____

This form, with payment and the signed abstract, must be RECEIVED by March 1, 2005.
(Check payment must be received by March 2, 2005)

Send to:

PAS Late-Breaker Abstracts
c/o PAS Program Office
3400 Research Forest Dr., Ste B-7
The Woodlands, TX 77381
Fax: 281-419-0082