



Pediatric Academic Societies' Annual Meeting

Function Space Guidelines

May 3-6, 2008 • Honolulu, Hawaii

Rules and Regulations

- All activities are restricted to the headquarter hotel, Hilton Hawaiian Village Beach Resort and Spa. The hotel is conveniently located near the Hawaii Convention Center, where the PAS scientific program will be held. You will be responsible for the organization of your function. Your session/function will be set as closely to your request as possible. For the 2008 PAS meeting, there will be no meeting room usage fee for the meeting space you occupy; however, you are responsible for any special need charges, i.e., catering, audiovisual equipment, etc. Please note that per hotel policy, no outside food and beverage is allowed in any meeting function.
- If PAS confirms your activity by February 14, 2008, the information will be published in the PAS Program Guide and on the PAS website. All other promotion or notification of your activity is your responsibility. Please note that bulletin boards are available at the Hawaii Convention Center to publicize meetings and gatherings. Notices are limited to a size of 8.5" x 11" (letter size paper). You may place a larger poster-type notice at the door of the function, but *only* during the scheduled time of the function. Poster boards scattered throughout the hotels or Convention Center will *not* be allowed and will be removed.

Guidelines and applications for industry sponsored symposia are available on the PAS website at www.pas-meeting.org. (*Posting soon*)

PAS Conflict of Interest Statement

American Pediatric Society
Society for Pediatric Research
Ambulatory Pediatric Association
American Academy of Pediatrics*

- Members of our Societies and our Societies as a whole must avoid actual or apparent conflict of interest regarding social, educational or research activities.
- As guidelines governing conflict of interest in consulting, company ownership and research funding emerge at the institutional level, our Societies seek to promulgate similar policies as they pertain to our association and its members.
 - Work submitted for presentation at the annual meeting must include an acknowledgment of commercial or industrial funding, consulting, or equity holdings in companies that could be affected by the results of the study. Such a statement should appear at the conclusion of the abstract and should read "funded by..." and/or "equity in..." where pertinent.
 - Societies are encouraged to solicit and accept funds for educational purposes. These donations will be acknowledged on a yearly basis in the description of the relevant activity in the program issue, at the site of the relevant activity, or as contributions to general educational funds. No funds will be accepted for social activities of the Societies. *Awards or symposia with commercial sponsors must adhere to the educational mission of the Societies, must exclude commercial involvement in the selection of awardees and program content, and must be approved by the Councils of the Societies. Related clubs, societies, symposia, etc., must adhere to similar policies.*
 - Addendum for Ambulatory Pediatric Association. SIGS or Regions may seek monies to support their activities. Prior to seeking these monies a brief statement shall be sent to the Secretary-Treasurer indicating the approximate amount of money being requested, the source from which the funds are being sought, and the purpose of the activity. The Secretary-Treasurer in consultation with the President and the Board Member responsible for the SIGS or regions will review the proposal and determine if the contribution is consistent with the research and education goals of the APA.

*The American Academy of Pediatrics' (AAP) has an independent conflict of interest policy. Please visit AAP's website at www.aap.org to review the policy in its entirety.