



EXHIBIT HOUSING/FUNCTION SPACE & TRANSPORTATION



[www.pas-meeting.org](http://www.pas-meeting.org)

To take advantage of the special rates negotiated at the PAS official hotels for 2011 PAS, your reservations must be made through the PAS Official Housing Bureau beginning December 1, 2010. Make reservations online at [www.pas-meeting.org](http://www.pas-meeting.org), or by mail, fax or phone. Further information will be mailed with your booth assignment. As rooms will be assigned on a first-come, first-served basis from a protected block of rooms, you are strongly encouraged to make housing arrangements soon after receiving the information. If your company is requesting a room block of ten or more rooms, a group block must be requested through the PAS Official Housing Bureau.

Companies who make reservations for nine rooms or fewer will receive two priority points. Companies with ten or more rooms will receive two priority points for the first nine people, plus one point for each additional ten people booked at any of the PAS official hotels. All reservations must be made through the PAS Official Housing Bureau. Exhibitors and their agents are not permitted to negotiate blocks of rooms directly with any official PAS hotel. These violations impede PAS's ability to obtain adequate space.

The deadline for housing is March 1, 2011.



Protected blocks of rooms for exhibitors will be at the following hotels:

- Crowne Plaza Hotel Denver (Formerly "Holiday Inn Hotel Denver – City Center")
- Denver Marriott City Center
- Grand Hyatt Denver
- Sheraton Denver Downtown
- Westin Tabor Center, Denver

Ancillary functions / PAS-approved activities will be held at:

- Grand Hyatt Denver
- Hyatt Regency Denver at Colorado Convention Center
- Sheraton Denver Downtown

All requests submitted will be handled on a first-come, first-served basis. Only requests on the appropriate form will be processed. Space assignments will be confirmed by February 8, 2011. Once assigned, you will then work directly with the hotel to finalize arrangements. **If you cancel after the meeting space is confirmed, you will be liable to pay hotel cancellation charges levied.** To learn more about reserving meeting space or to obtain a Function Space Request Form, please visit the PAS website, [www.pas-meeting.org](http://www.pas-meeting.org), or contact Kathy Cannon at [kathyc@aps-spr.org](mailto:kathyc@aps-spr.org).

### Request for Function Space

If you require meeting room space for ancillary functions or other PAS approved activities, the PAS can assist you in securing space. Ancillary functions or other activities will be held at various PAS official hotels. To secure a room, simply submit your Function Space Request Form as soon as possible, but no later than January 14, 2011.

Housing instructions will be available December 2010.



## Hospitality Suites

Hospitality suites are available only to companies who are exhibiting during the meeting. Exhibitors requesting a suite should do so through the PAS Official Housing Bureau at the same time that sleeping room requests are made. Upon approval by PAS, the PAS Official Housing Bureau will send a confirmation. Hospitality functions cannot conflict with the official program activities. The exhibiting company will cover all costs for a hospitality suite.

## Parking

For information on parking at the Colorado Convention Center, please visit the Colorado Convention Center website [www.denverconvention.com](http://www.denverconvention.com).

## Air Transportation

The PAS offers discounted airfares and personalized service to the 2011 PAS. Additional information on the official 2011 PAS Travel Agency is available at the PAS website, [www.pas-meeting.org](http://www.pas-meeting.org). To take full advantage of the discounted airfares and personalized service organized for 2011 PAS, please use the PAS Travel Center for your airline tickets to the 2011 PAS Annual Meeting in Denver, Colorado.

## Why the PAS Travel Center?

- Special fare discounts from 5% to 10% with these carriers: United Airlines, Delta, Continental Airline and Air Canada.
- On-site Travel Desk at 2011 PAS for assistance during the meeting
- Automated flight monitoring and status updates after ticketing
- Single search for fares from multiple reservation systems and over 50 Internet sites with the special meeting discount already applied
- Save time at the airport; get your return flight boarding pass at the 2011 PAS On-site Travel Desk
- Use the system and the agents that know PAS
- Lower ticketing fees than most travel sites and agencies - \$8 per ticket when purchased on-line, \$29 per ticket when purchased by phone

### On-Line

[www.meetings.pastvl.com](http://www.meetings.pastvl.com)

- Available 24/7
- Quick entry with your name and e-mail
- Displays the after discount fare

### On-Call

877-408-4430

- 8:30 a.m. – 5:30 p.m., CT Monday–Friday
- The PAS Travel Center Team:  
Kim Ashlock  
[kima@innovativetvl.com](mailto:kima@innovativetvl.com)  
Amber Bridger  
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