## **PAS 2024 Society Leads Timeline**

- 08/01/2023 09/18/2023 Call for Scholarly Sessions
- 08/01/2023 09/18/2023 Call for Ancillary Events (Early)
- 08/01/2023 VIP housing due
- 08/01/2023 Membership lists due
- 08/15/2023 at 12pm CT (Tentatively) Presidential Plenary Call with Society Presidents
- 08/17/2023 at 2pm CT Program Committee Kick off Call
- 08/31/2023 11/01/2023 Call for Abstracts
- 09/15/2023 Submit your Abstract Topic Areas (up to 5) for your Presidential Plenary
- 09/18/2023 Ancillary Events submission due for priority placement
- 09/18/2023 03/01/2024 Call for Ancillary Events (Late)
- 09/19/2023 Workshop Selection Email
  - a. Will you be selecting your Workshop picks by looking over the reviewed submissions or do you already know what you are picking?
  - b. Please respond by 09/22/2023
- 09/22/2023 10/10/2023 Scholarly Session Review
- 09/22/2023 Workshop picks submitted
- 09/28/2023 Workshop reviews sent out
- 10/10/2023 10/13/2023 Scholarly Session Selection
  - a. Your two-hour date and selection time will be given to your assigned selector by September 1.
- 10/19/2023 at 2pm CT Program Committee Call
- 11/03/2023 at 12pm CT (Tentatively) Presidential Plenary Call with Society Presidents
- 11/08/2023 11/22/2023 Abstract Review
- 11/11/2023 M6 receives custom Complimentary Registration link for distribution
- 11/15/2023 Registration and Housing Open
- 11/27/2023 Partners Receive Top 20 Scoring Abstracts for Presidential Plenary Topic Areas Requested on 9/22
- 11/29/2023 Partners Submit Abstracts for Presidential Plenary to PAS Programming Team (michelle.kravanek@pasmeeting.org) by 7pm CT
- 12/01/2023 12/14/2023 Abstract Selection
- 01/09/2024 at 2pm CT (Tentatively) Presidential Plenary Call with Society Presidents
- 1/26/2024 All Plenaries Information Complete in Cadmium with ALL speakers listed
  - a. Cadmium will generate notifications to speakers regarding due dates for COI, slides, pre-recordings, and other requirements.

- 3/05/2024 Awards document information must be completed by each society
- 03/08/2024 PAS 2024 Ads will be emailed to each society.
- 03/15/2024 PAS 2024 Ads must be finalized by each society
- 03/15/2024 Ribbons order due to Amber at Amber.Fraley@pasmeeting.org
- 03/15/2024 All staff, including hotel check in and out dates, attending PAS due to Jaclyn at Jaclyn.Huff@pasmeeting.org
- 03/15/2024 Photography Needs due from all societies
- 03/15/2024 Kiosk Schedules and Blurb due to Jaclyn at Jaclyn. Huff@pasmeeting.org
- 3/15/2024 Pocket Guide Ad Edits submitted to Amber at Amber.Fraley@pasmeeting.org
- 4/05/2024 Signage orders due
- 4/05/2024 Ancillary AV orders due to Freeman
- 4/05/2024 Ancillary F+B Order due to HQ hotel
- 4/05/2024 Kiosk AV orders (if needed) due to Jaclyn at Jaclyn.Huff@pasmeeting.org
- 05/02/2024 Trainee Zone flyers can be put up on posting board in zone

## Full timelines for the following are linked as well:

- Presidential Plenary Timeline
- PAS 2024 Programming Timeline