PAS2021 Virtual
Pediatric Academic Societies

Scholarly Session Proposal Instructions

- **Cross-Disciplinary Spotlight and Learning Pathways**
- **Scholarly Session Program Formats**
- **Important Dates for Scientific Sessions**
- **Log in to the PAS Program and Events Center**
- **Scholarly Session Submission Instructions**
- **Proposal Submission Steps and Details**
- **After Submitting Your Proposal**

PAS is focused on developing ways to improve collaboration, discovery, engagement, and networking at the PAS Meeting.

Cross-Disciplinary Spotlight

We encourage submission of cross-disciplinary presentations that engage multiple viewpoints to address high interest topics. Some examples:

- In-depth, updated presentations about peanut allergy management, involving bench research, clinical care delivery, advocacy, and community involvement relevant to managing children with severe peanut allergy.
- Workforce pipeline development and related issues common across pediatric subspecialties.
- Approaches to genetic analytics in patients with intellectual and developmental disabilities.
- COVID-19 findings/research that is interdisciplinary in approach.
- Diversity, equity, and inclusion
- Racism and academic pediatrics
- Intersection of pediatric hospital medicine and pediatric emergency medicine topics
- Cardiology and neurodevelopment for long-term outcomes of cardiac surgery or pediatric cancer survivors
- Nutrition in the PICU
- Telemedicine and technology for distanced-care delivery, ranging from primary care to intensive care
- Behavioral health integration as an approach to multi-disciplinary research
- Oral health equity and access
- Multidisciplinary treatment of obesity
- Health equity across disciplines

Learning Pathways – PAS 2021

The new Learning Pathways below provide a mechanism for identifying content throughout the program. You are encouraged to employ these over-arching concepts as you develop your submissions. As you do so, keep in mind how basic, clinical/translational, and health services research topics relate to each pathway.

- **Advocacy Pathway:** Highlights population and community health, public policy, social determinants of health, integrated care pathways (across community foundations, education and healthcare delivery organizations) and emerging topics relevant to child health. Includes topics relevant to life span, value-based care, and quality improvement science.

- **Basic Science Pathway:** Focuses on foundational science research based on hypothesis-driven experimental design.

- **Career Development Pathway**: Highlights resources and strategies for building and evolving a medical professional career, including leadership, transitioning between academic levels, working in industry, and mentoring opportunities to strengthen the physician-research pipeline.

- **Clinical Research Pathway**: Highlights up-to-date clinical practice standards in child health, including clinical trials, global health care delivery, clinically integrated pathways and care standards, and clinical scenario simulations, especially those focused on bench to bedside and back.

- **Cross-Disciplinary Spotlight:** Indicates sessions that take a broad approach to examining a complex problem, especially those that are of interest to multiple specialty areas.

- **Digital Therapeutics Pathway:** Highlights EHR utilization, telehealth, eHealth applications, big data analytics, and evidence-based therapeutics driven by high quality software programs and wearable technologies to prevent, manage, and/or treat medical issues (i.e. adherence).

- **Education Pathway:** Focuses on best practice and innovations in medical education for all participants, including diversity, development, equity, implicit bias in practice, and physician burnout and work-life balance issues.

- **Epidemiology & Health Services Pathway**: Health services that examine the use, costs, quality, accessibility, delivery, organization, financing, and outcomes of health care services to increase knowledge and understanding of the structure, processes, and effects of health services for individuals and populations; epidemiology studies on the distribution and determinants of health-related states or events in specified populations.

- **Trainee Pathway:** Focuses on career development, networking, skills development, and informational sessions that foster mentor/mentee interactions.

SCHOLARLY SESSION PROGRAM FORMATS

Basic-Translational-Clinical Roundtables encourage collaboration between basic scientists, translational researchers, and clinicians. Roundtables outline a pediatric healthcare challenge and investigative approach, provide an overview of new therapeutic applications, and discuss emerging mechanisms and biological effects being discovered. The goal: to identify areas for further exploration, develop novel research, and optimize therapies.

Debate/Pro-Con Discussions address a variety of controversies across pediatrics: diagnostics, medical management, therapeutics, research strategies, policy, and more. Look for robust debate and audience participation across 2-3 related topics.

Hot Topic Symposia focus on issues targeted to more specialized audiences, e.g., subspecialists, general pediatricians, educators, etc., than those covered in State of the Art Plenary sessions. Hot Topic Symposia generally include 3-4 presentations with time for active audience discussion.

Panel Discussions provide an interesting and engaging learning opportunity. Led by a moderator with subject area expertise, 3-5 panelists dive deep into timely pediatric issues.
State of the Art Plenary sessions present seminal advances in pediatrics featuring issues with a major impact on the health of children—advances in biomedical research, health policy, and other issues

affecting the academic pediatrics field. Plenary sessions usually have invited lectures from one to three recognized leaders.

Presidential Plenaries Presidents of the four PAS partner and two alliance societies sponsor a Plenary Platform Session featuring special speakers and scientific presentations.

- American Academy of Pediatrics (AAP) - Partner
- Academic Pediatric Association (APA) - Partner
- American Pediatric Society (APS) - Partner
- Society for Pediatric Research (SPR) - Partner
- American Society of Pediatric Nephrology (ASPN) - Alliance
- Pediatric Infectious Diseases Society (PIDS) – Alliance (PIDS Top Abstracts)

Clubs are focused sessions that are organized by club members and are open to all attendees at no additional fee. Session submission is limited to existing club leadership.

- Audrey K. Brown Kernicterus Symposium
- Bilirubin Club
- Bioethics Interest Group
- Directors of Research Club
- Lung Club
- Milk Club
- Neonatal Feeding Club
- Neonatal Hemodynamics Club
- Neonatal Sepsis Club
- NICU Follow Up Club
- Pediatric Hospital Medicine Club
- Perinatal Brain Club
- Perinatal Nutrition Club

PAS Special Interest Groups: For PAS 2021, six PAS Special Interest Groups are being piloted to address the interdisciplinary discussion of critical research, practice, and advocacy areas. Session submission is limited to leadership of the following groups:

- PAS SIG: Adolescent Health
- PAS SIG: Behavioral Health
- PAS SIG: Environmental Health
- PAS SIG: Global Societies in Pediatrics Across Networks (G-SPAN)
- PAS SIG: Maternal Child Health
- PAS SIG: Newborn Brain Society

Rounds With Experts: A PAS lab pilot program led by 20-30 experts that allows attendees to come together with faculty leaders to discuss a variety of topic areas, share their perspectives, and build relationships. Topics will include career development and issues on the forefront of pediatric research.

Scholarly Session Important Dates

Call for Scholarly Sessions: Sept. 9-Oct. 6, 2020
Proposal Review and Selection: Oct. 9-28, 2020
Notification sent by email: Nov. 13, 2020

Log in to the PAS Program and Events Center

New Users: Click "**Create an Account"** for all submissions to the PAS 2020 Meeting.

Returning Users:
Log in with your User ID and Password. If you have an account, but do not remember your login information, click **Forgot Password**. You will receive an email with a link to change your password. If you do not receive an email, check to see if it went to an alternate address or was blocked by spam filters. If you encounter further issues, please contact PAS at info@pasmeeting.org.

Tips: User IDs and Passwords are case-sensitive. Avoid creating multiple accounts with different emails for the same person.

Access the Session Proposal Center
1. Select the **Session Proposal** tab in the horizontal bar.
2. You may create a new Session Proposal or view draft or submitted Session Proposals here.
3. There are five steps in the process:
   Step 1: Type – Select Scientific Session Proposal
   Step 2: Content – The title, description, tracks, objectives, and other details
   Step 3: Participants – Information about the Chairs and/or Contact Person
   Step 4: Speakers – Speaker information, presentation title, and duration
   Step 5: **Review and Submit** – Review all details to ensure accuracy and completeness.

Be sure to complete Steps 1-4 (detailed below) and hit the final "submit" button after Step 5.

Scholarly Session Submission Instructions
Call for Scholarly Sessions: Sept. 9-Oct. 6, 2020

Prior to submission, **all Scientific Session submitters must do the following**:
- Confirm that all speakers are available for the **PAS 2021 Meeting dates** and are willing to abide by PAS Speaker Support Policies.
- If your submission is accepted, all presenters must give permission for their presentations to be recorded and for the recording to be used for academic purposes by Pediatric Academic Societies, Inc. (PAS). This includes authorizing PAS to reproduce any and all video/audio recordings that are made of the participants during this event, without further compensation. The recordings will be made available only to registered participants.
- Please note: If your session is selected, we will work with you on final details to ensure the best possible session for a virtual environment. If a session will be recorded the day of, the presenters agree to be available during the broadcast and agree to be recorded.
- Any session presented during the core days of PAS 2021 Virtual will not exceed 90 minutes. On-demand sessions can be up to 120 minutes long.
- All presenters will be required to register for the PAS 2021 Virtual Meeting.

Disclosures: Confirm that all speakers have logged on to the PAS Program and Events Center (PPEC) and have completed the Conflict of Interest/CME Disclosures. A proposal may be submitted before all disclosures are complete, but **all participants must complete the disclosures prior to the submission deadline, Oct. 6, 2020**. It is the responsibility of the session organizer to ensure disclosures are complete.

- Only the session or abstract submitter can see the session/abstract in his/her account, although the additional participants/authors are linked to the abstract in the system. The COI applies to any work an author has been involved in that will be presented at PAS.
- Access the COI by clicking on your name in the grey bar at the top right of your screen and then on Disclosures. The COI only needs to be completed once.

- **Failure to disclose may result in disqualification of non-compliant individuals from participation in this activity.**
- **Commercial Interest Employees**: The use of employees of ACCME-defined commercial interests as faculty and planners or in other roles where they are in a position to control the content of accredited CME **is prohibited**.

Proposal Submission Steps and Details

Step 1: Type

Select: Scientific Program Proposals – All scientific sessions

Step 2: Content

Please fill out the fields with information about your proposal. There is a 2,500 character limit for each field, unless specified.

Scholarly Sessions	**Comments**
Session Role Name	Basic-Translational-Clinical Roundtable Debate/Pro-Con Discussion Hot Topic Symposia Panel Discussion State of the Art Plenary Presidential Plenary (Partners/Alliances) Club (limited) PAS SIG (limited) Rounds With Experts
Session Title	Title provided will be used for publication: please ensure accuracy. Title case preferred; do not use all caps. 500-character limit (brevity is appreciated).
Description	
Objectives	
Target Audience	
Tracks (select all that apply)	Highlight the Track, then click the +Selection(s) button. It will populate in the Response section below the question. Press Control and click to highlight multiple tracks. Use tracks to assist with key word search.
Audience size	Please enter your best estimate of the expected number of attendees.
Are you going to have a Q&A session? Yes/ No	
Q&A session: If yes, provide details and anticipated length.	
Society affiliation(s) for this session	(ctrl and click to mark multiple societies)
Conflicting sessions:	Please list no more than three MAJOR topics or events that should be avoided when scheduling. While we try to minimize scheduling conflicts, we cannot guarantee all of these will be avoided.
Is there a Sabbath conflict for this session?	Saturday; Sunday; Both; N/A

Describe how you plan to engage/interact with participants in a virtual session.	
If your session was presented at another conference, please describe the conference and presentation.	
Additional comments about this session (please do not repeat session description details)	

After you have finished with this section, click **Save & Continue**. The program will prompt you to finish incomplete areas. You may click **Save** at any point.

Step 3: Participants

- Click **+Add Participant** button
- Search for a person by entering first name or last name of Participant then click **Search.** You can also search by email address, but many duplicate accounts are created due to multiple variations of institutional emails.
- If correct name appears, select **+Add**.
- If the correct name does not appear, click **Create a Participant** and enter all required fields. Click **Submit Created Participant**.
- Select or create the affiliated institution. If the institutional affiliation is not listed, create it by entering Name, City, State, and Country.
- Select the **Role** from the drop-down menu: For **Scholarly Sessions, appropriate roles are** Chair(s) and/or Contact Person(s) in Step 3. Speakers or panelists are added in Step 4.
- You may add more participants by repeating the same steps.
- Click **Save and Continue** once all Chairs/Contact Persons are added.

Step 4: Speakers

Instructions for Adding a Speaker to Session Proposal

- Click **+Add Speaker** button.
- Enter **Title** of Speaker's presentation.

Search for a person by entering first name or last name of Participant then click **Search.** You can also search by email address, but many duplicate accounts are created due to multiple variations of institutional emails. Avoid creating multiple accounts with different emails for the same person by searching by name first.

- If that person is in the database, their name will appear. Click **+Add** on the left side of the name.
- If the correct name does not appear, click **Create Speaker** and enter all required information. Click **Submit Created Speaker**.
- Select or create the affiliated institution. If the institutional affiliation is not listed, create it by entering Name, City, State, and Country.
- Select the **Duration of Presentation** (from the drop-down menu) for each speaker before adding a new speaker.
- To add more speakers, click **Save Created Speaker & Add Another**.
- Repeat the steps until all speakers are added to the session.
- To rearrange the order of speakers, re-number the drop-down boxes next to each name then click **Update Speaker Order**.
- Make sure the allocation of time is accurate for the 90-minute session, including any Q&A periods indicated (Q&A blocks must be added administratively.)

When all Speakers have been added for this session, click **Save & Continue**.

Step 5: Review and Submit

- A draft of all information entered for the session will be available to review and edit, if needed. If any information is missing, there will be a prompt to return to that section and complete it.
- You may save the proposal as a draft and finish it later. Review the information provided in the completed draft. When the draft has all the correct information in it, click **Submit**.
- You will receive email confirmation of the submission.
- Revisions can be made to all submitted Scholarly Session proposals until the **submission deadline: Tuesday, Oct. 6, 2020 11:59 pm EDT.**
- If changes must be made to the session proposal after submission, but before the deadline, return the session proposal to **Draft** status: log in, click on Session Proposal, scroll down to Submitted Proposals. Under **Action**, select **Return to Draft**. Make the necessary changes and **Resubmit** the session proposal prior to the deadline. **If you do not resubmit a draft session, it will not be considered for the PAS 2021 Meeting.**

After Submitting Your Proposal

You should receive a confirmation email from the PAS Program and Events Center (PPEC) after you submit your proposal. Check your spam folder if you don't receive an email. Note that some institutions have firewalls that make it difficult to receive communications from the submission site. To ensure uninterrupted email delivery, please have your IT team whitelist the domains of amazonses.com and abstractcentral.com. You are encouraged to log on to the PPEC at any point in the process to check on your proposal and read any emails that have been sent.

The PAS 2021 Program Committee reviews all proposals and collaborates to build a high-quality program that provides outstanding scientific content and enhances the experience of our attendees. **Scholarly Session notifications will be emailed on Nov. 13, 2020**. The sessions will be scheduled in the following weeks; specific information about date and time for individual sessions will be emailed later.

Please note: If your session is selected, we will work with you on final details to ensure the best possible session for a virtual environment. If a session will be recorded the day of, the presenters agree to be available during the broadcast and agree to be recorded.

If you have questions regarding session proposals or the PAS 2021 Meeting program, please contact the PAS Office at info@pasmeeting.org or 346.980.9717.

CUSTOMER CARE TECHNICAL SUPPORT
Email: s1abstractshelp@clarivate.com
Phone: 888.503.1050; **Monday–Friday, 12:00 a.m. to 8:30 p.m. EST (UTC -5)**

PAS
Pediatric Academic Societies